



**Collaborative for Regional Educational Services and Training  
Board of Director's Meeting  
5 Branch Street, Methuen, MA 01844**

**AGENDA  
Wednesday, September 28, 2016  
9:00 -10:30 am**

- 1. CALL TO ORDER (Chairperson, Steven Stone)**
  - a. Welcome new Board members: Scott Morrison- Tritown, Bruce Menin- Newburyport
  - b. Introduce new Interim Director of Finance, new Director of Finance and Operations, and Assistant Executive Director
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
  - a. Action Needed: Approval of meeting minutes from June 8, 2016
- 4. PUBLIC COMMENT**
- 5. ADVISORY COMMITTEE UPDATES**
  - a. Information Only: Finance Advisory- 5/25
  - b. Information Only: Personnel Advisory- 5/13
- 6. FINANCE REPORTS**
  - a. Information Only: YTD Aging, Enrollment, and FY16 reports
- 7. PERSONNEL REPORT**
  - a. Action Needed: Staffing Report
- 8. NEW BUSINESS**
  - a. Information Only: Actuarial Reports for Retiree Health Trust
  - b. Action Needed: MEP Revenue Donations
  - c. Action Needed: FY16 Annual Report
- 9. OLD BUSINESS**
  - a. Action Needed: Strategic Plan
  - b. Action Needed: Executive Director's Evaluation
- 10. EXECUTIVE SESSION**

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